



## **Joie de Vivre Green Meeting Policy**

All Joie de Vivre Hotel Green Meetings will include the following:

- Meeting room is equipped with recycle/composting bins
- China, glassware, ceramic creamers and sugar dispensers will be used
- Condiments will be served in large format (i.e. sugar packets, packaged butter squares, etc. will not be used)
- No individually wrapped food items will be used
- Paper pads on the table will be from recycled paper, using vegetable or soy-based inks
- When possible we will e-mail hand outs rather than print them
- Printed handouts will be double-sided and printed on recycled paper
- Disposable and plastic items will not be used
- Linen table cloths and napkins will be used
- Water will be served in large format pitchers and will not be pre-poured for participants
- Bottled water will not be used, with the exception of a large water dispenser
- CFL light bulbs (compact fluorescent lamp) to be used to illuminate meeting room
- Menu will offer local, organic, humane, and sustainable foods
- Genetically modified foods will be avoided
- Any left over food will be donated to local food banks and shelters when possible
- When possible, a white board will be used, rather than a flip chart package
- Lights and air conditioning will be turned off when room is not in use
- Give-a-ways, if involved, will be useful and sustainable
- Live plants will be used when possible for center pieces, rather than floral, helium, and throw-a-way items
- Attendees will be encouraged to walk and/or use public transportation
- On-line registration will be available when possible
- Environmentally responsible intentions will be communicated to attendees